

Entity Requirements to Support Lease Application

Please provide the following supporting documents with your lease application for proper consideration and qualifying:

Individual or Sole Proprietorship

- Lease Application with Financial Statement
- Authorization to run Credit with a copy of a driver's license or passport
- Signature Block(s) with name(s) and position(s) of lease guarantor(s)
- Bank Statements (last 3 months)
- Income Tax Returns (last 2 years)

Corporation or LLC

- Lease Application with Financial Statement
- Authorization to run credit on Lease guarantor(s)
- Dunn and Bradstreet Number
- Signature Block(s) with name(s) and position(s) of lease guarantor(s)
- Financial Statements(current)
- Income Tax Returns (last2years)
- Proof of FEIN or FEIN number
- Certificate of Good Standing
- Articles of Incorporation, if the corporation has been formed within the last 0 –12 months
- List of Board of Directors, Officers and Managers

Partnership

- Lease Application, Financial Statement
- Authorization to run credit on Lease guarantor(s).
- Signature Block(s) with name(s) and position(s) of lease guarantor(s)
- Financial Statements (current)
- Income Tax Returns (last2years)
- Partnership Agreement or Management / Operating Agreement
- Statement of Partnership (SOP)
- Proof of FEIN or FEIN number

Additional information which may assist in qualifying the entity for favorable lease terms would include:

- Resume of Principals demonstrating work experience
- Business Plan
- Press releases
- Sample of advertising, brochures, photos or websites
- Letter of recommendations from previous Landlords, Vendors or Customers